



RFP for Supply of Air Purifier and Dinner Set at GSTN

Goods and Services Tax Network (GSTN)

**4th Floor, East Wing, World Mark-1,
Aerocity, New Delhi – 110037**

Tel: 011-49111200, Fax: 011-49111210

Website: www.gstn.org

CIN: U72200DL2013NPL249988

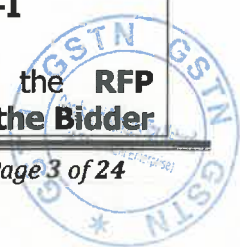
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KEY DETAILS

RFP Inviting Authority	Goods and Services Tax Network (GSTN)
Name of the work	RFP for Supply of Air Purifier and Dinner Set at GSTN
RFP Reference No	GSTN/P&C/Admin/Diwali/10-2026/P-16
Place of availability of RFP documents	Web site of GSTN: http://www.gstn.org.in Any further amendment to RFP will be placed on website only.
Last date and time for submission of bids	19th October, 2026 upto 14:00 hrs.
Last date for submission of Pre-Bid queries / clarifications	14th October 2026 up to 15:00 hrs - All the queries should be received on or before the prescribed date and time, through email only with subject line as follows: "Pre-Bid Queries - <Name of Bidder Organisation>". - The queries should be submitted as per the format prescribed in Annexure V - The Pre-Bid queries to be sent to the following. EmailId: ProcurementANDcontracts@gstn.org.in sanjaysharma.pc@gstn.org.in sourabh.mishra@gstn.org.in
Bid opening details	Bids shall be opened on 19th October, 2026 at 14:30 hours
Earnest Money Deposit (EMD)	<u>Earnest Money Deposit (EMD) : NIL</u> Bidder needs to submit a declaration in lieu of EMD / Bid Security as per Annexure-II of RFP document.
Envelope & Dispatch	This is a single packet bid. The bidders must submit the tender response containing: (a) PQ supporting Documents, (b) Technical Compliance Sheet, (c) Declaration in lieu of Earnest Money Deposit (EMD), (d) Financial bid/ Price Schedule as per the price schedule format annexed at Annexure-I The envelopes should clearly indicate the RFP Reference No., Name of RFP, Name of the Bidder



	and his Address. The Bidder has the option of sending the bid by Speed/Registered Post or in person only. GSTN takes no responsibility for delay, loss or non-receipt of bids within the stipulated date & time. Bids submitted by any other mode shall not be accepted.
Address for communication	The Vice President (Procurement & Contracts) Goods and Services Tax Network 4th floor, East wing, World Mark -1, Aerocity, Delhi – 110037 Email: procurementandcontracts@gstn.org.in sanjaysharma.pc@gstn.org.in sourabh.mishra@gstn.org.in Tel: 011-49111200 Ext. 394/401



NOTICE INVITING QUOTATION

Ref. No: GSTN/P&C/Admin/Diwali/10-2026/P-16

Date: 09/10/2026

To,

Sub.: Invitation of sealed quotation for 'RFP for Supply of Air Purifier and Dinner Set at GSTN'

1. Goods and Services Tax Network (GSTN) is a Section 8 company (under The Companies Act 2013). The Company has been set up primarily to provide IT infrastructure and services to the Central and State Governments, tax payers and other stakeholders for implementation of the Goods and Services Tax (GST).
2. Goods and Services Tax Network (GSTN) invites sealed bids under limited tender enquiry from the identified bidders for **Supply of Air Purifier and Dinner Set at GSTN**.
3. All entries in the Bid form should be legible and filled clearly. Any overwriting or correction which is unavoidable has to be signed by the authorized signatory.
4. Bidder may download the tender document from the web site www.gstn.org.in and submit its bid by utilizing the downloaded document.
5. This notice/RFP is being published for information only and is not an open invitation to quote in this limited tender. Participation in this tender is by invitation only and is limited to GSTN's invited suppliers. Unsolicited offers are liable to be ignored. However, suppliers who desire to participate in such tenders in future may approach GSTN as per procedure.
6. Bidders shall ensure that their bids, complete in all respects, are submitted on or before the closing date and time indicated in the key details, failing which the bids will be treated as late and rejected.
7. In the event of any of the dates mentioned at Key details being declared as a holiday / closed day for the purchase organization, the bids will be received/opened on the next working day at the appointed time.
8. GSTN takes no responsibility for delay, loss or non-receipt of bid documents sent by post either way.



9. GSTN reserves the right to accept or reject any or all of the bids in full or in part including the lowest bid without assigning any reasons or incurring any liability thereof.

For **Goods and Services Tax Network**


Sanjay Sharma
Vice President (P&C)



DESCRIPTION OF GOODS

Sr. No.	Description	Qty.
1	Supply of Air Purifier	138 nos.
2	Supply of Dinner Set	80 nos.

B. Specification of Goods/items:

S.No	Parameters	Air Purifier Specifications	Compliance (Yes/No)
1.	Coverage Area	Suitable for rooms up to 355–1,173 sq. ft	
2.	Filtration System	Multi-stage filtration with Pre-Filter, Activated Carbon Filter, and HEPA Filter (minimum 3-layer/3-stage filtration)	
3.	Particle & Pollutant Removal	Effective removal of PM10, PM2.5, dust, allergens, smoke, odours, VOCs, and airborne particles, with HEPA filtration efficiency of minimum 99.97%.	
4.	Air Quality Monitoring	Integrated real-time air quality sensor with visual air quality indication	
5.	Automatic Operation	Auto mode with automatic fan speed adjustment based on detected air quality levels	
6.	Noise Level	Noise operation within a range of approximately 13–49 dB	
7.	Smart Controls	Support for automatic controls, with preference for app-based monitoring and control	
8.	Filter Maintenance	Filter replacement indicator/alert and easy-access removable filters for convenient maintenance	
9.	Filter Life	Long-life filtration system designed for extended operation (approximately 8,000 hours or higher).	

*** The Air Purifier offered shall be from a reputed Brand.**

2) **Dinner Set:** 101-Piece Stainless Steel Dinner Set.

S.No	Parameters	Dinner Set Specifications	Compliance (Yes/No)
1.	Set Size	101 pieces, suitable for up to 6 persons	
2.	Material	Durable, good-quality stainless steel	
3.	Design	Laser-engraved floral/bloom pattern with coordinated dining pieces	
4.	Features	Smooth, easy-to-clean and maintain; suitable for regular use	
5.	Application	Suitable for family dining, functions and gifting	
6.	Packing	Properly packed in a suitable gift box/package of reputed brand.	

C. Delivery period:

The material should be delivered within Seven (07) days from the date of Purchase order. The timely execution of material is of paramount importance and any delay in executing the purchase order shall be viewed seriously, which may even lead to cancellation of PO.

D. Penalty:

In case of delay/failure by the agency, a penalty of 0.5% of the PO/LOA value per day shall be levied for delays occurring during the first week and 1% of the PO/LOA value per day shall be levied for delays occurring during the second week, subject to a maximum of 10% of the PO/LOA value. In case the penalty exceeds 10%, GSTN reserves the right to cancel the PO/LOA. The penalty clause will not be applicable in case there is any delay/issue from GSTN's side.

E. Warranty:

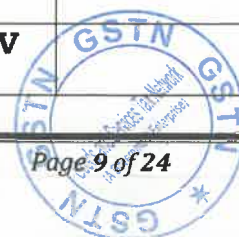
The supplied Air Purifier shall carry a minimum warranty of **12 months from the date of delivery** against manufacturing defects. The warranty shall be **owned and provided by the respective OEM/manufacturers**. The successful bidder shall ensure valid OEM warranty coverage and shall facilitate repair/replacement of defective products/components through the OEM at no additional cost to GSTN.



SECTION – II

Evaluation Process

Sr. No.	Pre-qualification Criteria	Supporting Documents	Doc. Provided (Y/N)
1	The bidder must be incorporated and registered in India under the Indian Companies Act 1956/ LLP Act 2008 / Partnership Act 1932/ Proprietorship Firm under applicable Indian laws and should have been in existence for the last Three (03) years as on the date of publishing of RFP notice.	Certificate of Incorporation or any relevant document/deed	
2	<u>Work Experience:</u> During last 3 years, ending last day of month previous to the one in which bids are invited, bidder should have supplied similar items with order value of at least Rs 10 Lakh to any organization. * Here, 'similar order' refers to an order pertaining to the supply of IT/Non-IT/Electronics/Household items.	Copy of Purchase order / PO/LOA copy with order value.	
3	Copy of following: a) Permanent Account Number (PAN) b) GST Registration Number	Copy of respective document/certificate	
4	The bidder should not be blacklisted by Central/ State Government Ministry/ Department/ PSU/ Government Company. Bidder also should not be under any legal action for indulging in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice with any Indian Central/ State Government Ministry/ Department/ PSU/ Government Company.	Self-declaration from the bidder in company letter head, signed by authorized signatory as per Annexure-III .	
5	Vendor Information Form	As per Annexure IV	



6	Declaration	As per Annexure VI	
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Note: Agencies not qualified in the pre-qualification criteria will be rejected and treated as non-responsive. Such bidders will not be considered for award of contract.



SECTION – III

GENERAL INSTRUCTIONS TO BIDDER

1. Bid Security (EMD - Earnest Money Deposit): NIL

Bidder needs to submit a declaration in lieu of EMD / Bid Security as per **Annexure-II** of RFP document.

2. Evaluation method:

Evaluation of bids shall be conducted on an item-wise basis, with the **Lowest One (L1)** price determined separately for each item. Bidders are permitted to submit quotations for individual items, and participation in all items is not mandatory. Goods and Services Tax Network (GSTN) intend to issue the Purchase order to the bidder with the L1, post evaluation. In the event that two or more bids quote same lowest price (L1 tie scenario), the bidder with **earlier date of incorporation/registration as on the date of publishing of the RFP Notice**, shall be ranked higher and will be considered for award of work. Any decision of GSTN will be binding and final. No representations will be entertained in the matter of selection of the L1.

3. Validity of quotation:

Quotation/Bid should remain valid for a period of **90 days** from the date of bid opening.

4. Bid Price:

- i. The prices should be quoted in Indian Rupees with delivery of item at GSTN. The prices should be quoted as per format enclosed at **Annexure-I**, failing which the bid would be rejected.
- ii. The price shall be written both in figures & words in the prescribed format.
- iii. Bids submitted on e-mail will not be considered.
- iv. ***Incomplete and/or conditional bids shall be liable to rejection.***

5. Venue & Deadline for submission of proposals:

- a) Proposals, in its complete form in all respects as specified in the TENDER/RFP, must be submitted to Goods and Services Tax Network (GSTN) as specified in the Key details Table.
- b) Goods and Services Tax Network (GSTN) may, in exceptional circumstances and at its discretion, extend the deadline for submission of proposals by issuing an addendum, in which case all rights and obligations of Goods and Services Tax Network (GSTN) and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

6. Late Bids:

Bids received after the due date and time as specified in the Tender/RFP Notification Table (including the extended period if any) for any reason



whatsoever, shall not be entertained by Goods and Services Tax Network.

7. Acceptance of Terms & Conditions:

Bidders are requested to submit a sealed and signed copy of this TENDER/RFP document along with quotation as acceptance of all terms & conditions. In case signed & stamped copy of this TENDER/RFP is not submitted, it will be assumed that the recipient will, by responding to GSTN's TENDER/RFP document, be deemed to have accepted the terms as stated in this TENDER/RFP document.

8. Payment terms:

- a) The agency shall get the acceptance certificate of the work/deliverables from GSTN Officer-in-charge/SPOC.
- b) After getting Acceptance Certificate from GSTN Officer-in-charge, the agency shall submit the invoice along with acceptance certificate(s) to Finance Division of GSTN.
- c) Payment will be released through RTGS/NEFT/Cheque 15 days subject to receipt of the invoice along with Acceptance Certificate (signed by GSTN Officer-in-charge) and all requisite documents. Copy of Acceptance Certificate shall be provided to the successful agency along with LOA/PO.
- d) PAN Card, Bank Account Details, Bank address & RTGS details of the Agency are to be forwarded along with the Invoice.

9. Officer-In-Charge:

GSTN shall appoint an Officer-in-charge (OIC) for this project. He/she shall be single point of contact for all technical directions or decision related to the project. Similarly, Agency should also propose an Officer-in-charge for this project for all project related decisions.

10. Goods and Services Tax Network's Right to terminate the Process:

- (a) Goods and Services Tax Network (GSTN) reserves the right to accept or reject any proposal, and to annul the bidding process and reject all proposals at any time prior to award of agreement, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for actions taken by Goods and Services Tax Network.
- (b) GSTN is accepting the bids on a no cost no commitment basis.
- (c) Goods and Services Tax Network (GSTN) makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- (d) This TENDER/RFP does not constitute an offer by Goods and Services Tax Network. The bidder's participation in this process may result in Goods and Services Tax Network (GSTN) selecting the bidder to engage in further discussions and negotiations toward issue of LOA. The commencement of such negotiations does not, however, signify a commitment by Goods and Services Tax Network (GSTN) to issue LOA or to continue negotiations. Goods



and Services Tax Network (GSTN) may terminate negotiations at any time without assigning any reason.

11. Acceptance of part /whole bid/modification – Rights there of:

GSTN reserves the right to accept or reject wholly or any bid offer, or modify the specifications / quantities / requirements mentioned in this tender including addition / deletion of any of the item or part thereof, if any, without assigning any reason whatsoever. No correspondence in this regard shall be entertained. GSTN also reserves the unconditional right to place order on wholly or partly bid quantity to successful Bidder.

12. Alteration and Withdrawal of TENDER/RFP:

- (a) The bidder, after submitting its proposal/bid, is permitted to alter/modify its proposal as long as such alterations/modifications are received duly signed, sealed and marked like the original proposal, within the deadline for submission of TENDER/RFP. Alterations/modifications to proposals received after the prescribed deadline will not be considered.
- (b) No proposal should be withdrawn after the deadline for submission of TENDER/RFP and before expiry of the TENDER/RFP validity period. If a bidder withdraws the TENDER/RFP during this period, it will result blacklisting of the bidder from all the future tender of the GSTN.

13. Quantity/Quantum variation

GSTN reserves the right to increase or decrease the Quantity/ Quantum of work upto 20% of the quantity/quantum of work mentioned. The bidder is bound to accept the increase or decrease in the tendered quantity/quantum of work upto 20% under this clause on same rates, terms & conditions.

14. Conflict in Terms:

In the event of any conflict between any two or more terms of this RFP, GSTN shall have the right to decide which term will prevail.

15. Contacting GSTN:

From the time of submission of TENDER/RFP to the time of awarding the contract, if a Bidder needs to contact GSTN for any reason relating to this TENDER/RFP enquiry and /or its proposal, it should do so only in writing.

Any correspondence should be through the email IDs mentioned in Key Details section only, through writing. No correspondence with any other authority or email other than mentioned in the tender document shall be entertained or taken cognizance of

In case a Bidder attempts to influence GSTN in GSTN's decision on scrutiny, comparison & evaluation of proposals and awarding the contract, the TENDER/RFP



of the Bidder shall be liable for rejection in addition to appropriate administrative actions being taken against that Bidder, as deemed fit by GSTN.

16. Force Majeure:

a) Definition

- i. For the purposes of this Purchase order, "Force Majeure" means an event which is beyond the reasonable control of a Party, is not foreseeable, is unavoidable and not brought about by or at the instance of the Party claiming to be affected by such events and which has caused the non-performance or delay in performance, and which makes a Party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other extreme adverse weather conditions, strikes, lockouts or other industrial action, confiscation or any other action by Government agencies.
- ii. Force Majeure shall not include insufficiency of funds or inability to make any payment required hereunder.

b) Measures to be Taken

- i. A Party affected by an event of Force Majeure shall continue to perform its obligations under the Purchase order as far as is reasonably practical, and shall take all reasonable measures to minimize the consequences of any event of Force Majeure.
- ii. A Party affected by an event of Force Majeure shall notify the other Party of such event as soon as possible, and in any case not later than fourteen (14) days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.
- iii. Any period within which a Party shall, pursuant to this Purchase order, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.
- iv. In the case of disagreement between the Parties as to the existence or extent of Force Majeure, the matter shall be settled according to arbitration clause of this Purchase order.

17. Termination:

A. Termination for Cause: GSTN may terminate the Contract, upon written notice to the Service Provider/Supplier:

(a) In the event of arising of any of the following events:

- i. The Service Provider/Supplier fails to deliver the services or fails to perform the works within the timelines specified in the Contract; or



- ii. The Service Provider/Supplier commits breach of any of the terms and conditions of this Contract; or
- iii. There is Serious discrepancy in the quality of product supplied/service is observed; or Provided, before terminating the Contract upon any of the aforesaid grounds (i) to (iii), GSTN shall first serve a fifteen days' (15) written notice to the Service Provider/Supplier requiring him to cure the breach. If the Service Provider/Supplier fails to cure the breach, within the aforesaid 15 days period, GSTN shall have an option to forthwith terminate the Contract by notifying in writing thereon to the Service Provider/Supplier.

- (b) In case of any third party IPR breach arises against GSTN or confidentiality breach caused by the Service Provider/Supplier or willful misconduct of the Service Provider/Supplier.

In case of termination for cause, GSTN shall be entitled to recover loss and damages suffered by it on account for Service Provider/Supplier's breach of the contract.

- B. GSTN may terminate the Contract, upon written notice to the Service Provider/Supplier, if it becomes insolvent or bankrupt, assigns all or a substantial part of its business or assets for the benefit of creditors, permits the appointment of a receiver for its business or assets, becomes subject to any legal proceeding relating to insolvency or the protection of creditors rights or otherwise ceases to conduct business in the normal course; provided that this right to termination shall not apply if the other party is ordered to be wound up by the court for the purpose of a bona fide reconstruction or amalgamation.
- C. Termination for convenience: GSTN reserves the right to terminate the Contract, in whole or in part, at its convenience, by serving a written notice of 15 days' to the Service Provider/Supplier, at any time during the currency of the Contract.

The aforesaid notice shall specify that the termination is for the convenience of GSTN. The notice shall also indicate inter-alia, the extent to which the Service Provider/Supplier performance under the contract is terminated, and the date with effect from which such termination will become effective.

In the event of termination for convenience, GSTN will pay to the Service Provider/Supplier all fees payable against the goods and services completed by the Service Provider/Supplier and accepted by GSTN up to the date of termination of the Contract.



18. Costs to be Borne by the Bidder:

All costs and expenses (whether in terms of time or money) incurred by the intended bidder in any way associated with the development, preparation and submission of responses, including but not limited to attendance at meetings, discussions, demonstrations, etc. and providing any additional information required by GSTN, will be borne entirely and exclusively by the bidder itself.

19. Cost of the Proposal:

The cost of product/services agreed to be provided by the Service Provider/Supplier under this Agreement shall be fixed during the Contract Period.

20. Debarment:

- i. A bidder shall be debarred if he has been convicted of an offence- under the Prevention of Corruption Act, 1988; or the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
- ii. A bidder debarred under sub-section (i) shall not be eligible to participate in a procurement process for a period not exceeding two years.
- iii. For a period not exceeding two years, if it determines that the bidder has breached the code of integrity.

21. Code of Integrity:

No official of a procuring entity or a bidder shall act in contravention of the codes which includes

i. Prohibition of:

- (a) Making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.
- (b) Any omission, or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained or an obligation avoided.
- (c) Any collusion, bid rigging or anticompetitive behavior that may impair the transparency, fairness and the progress of the procurement process.
- (d) Improper use of information provided by the procuring entity to the bidder with an intent to gain unfair advantage in the procurement process or for personal gain.
- (e) Any financial or business transactions between the bidder and any official of the procuring entity related to TENDER/RFP or execution process of contract; which can affect the decision of the procuring entity directly or indirectly.



- (f) Any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
 - (g) Obstruction of any investigation or auditing of a procurement process.
 - (h) Making false declaration or providing false information for participation in a TENDER/RFP process or to secure a contract;
- ii. Disclosure of conflict of interest.
 - iii. Disclosure by the bidder of any previous transgressions made in respect of the provisions of sub-clause (i) with any entity in any country during the last three years or of being debarred by any other procuring entity.

The procuring entity, after giving a reasonable opportunity of being heard, comes to the conclusion that a bidder or prospective bidder, as the case may be, has contravened the code of integrity, may take appropriate measures.

22. Disqualification:

The Bid is liable to be disqualified in the following cases or in case bidder fails to meet the bidding requirements as indicated in this TENDER/RFP:

- a. Bid not submitted in accordance with the procedure and formats prescribed in this document or treated as non-conforming proposal.
- b. During validity of the Bid, or its extended period, if any, the bidder increases its quoted prices.
- c. The bidder's Bid is conditional and has deviations from the terms and conditions of Tender/RFP.
- d. Bid is received in incomplete form.
- e. Bid is received after due date and time.
- f. Bid is not accompanied by all the requisite documents.
- g. Information submitted in technical bid is found to be misrepresented, incorrect or false, accidentally, unwittingly or otherwise, at any time during the processing of the contract (no matter at what stage) or during the tenure of the contract including the extension period if any.
- h. Financial bid is open or enclosed with the same envelope as technical bid.
- i. Bidder tries to influence the proposal evaluation process by unlawful/corrupt/fraudulent means at any point of time during the bid process.
- j. In case any one party submits multiple proposals or if common interests are found in two or more bidders, the bidders are likely to be disqualified, unless additional proposals/ bidders are withdrawn upon notice immediately.

23. Arbitration:

- a) Any unresolved dispute or difference whatsoever arising between the parties to this Agreement, out of or relating to the construction, meaning, scope, operation or effect of this LOA/Purchase order or the validity of the breach thereof shall be referred to a sole Arbitrator to be appointed by mutual consent of both the parties herein. The Arbitration proceedings will be held at New



Delhi, India and will be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996.

- b) The parties agree that any decision for Award of any Arbitral Tribunal pursuant to this clause shall be a domestic award subject to the provisions of clause 10 and final, conclusive and binding upon the parties and any person affected by it. The parties also agree that any arbitration award rendered pursuant to this clause may be enforced by any court of competent jurisdiction.
- c) During any period of arbitration, the contractor shall not suspend its services.

24. Risk Purchase:

If the Supplier fails to perform its obligations (or any part thereof) under this LOA/PO, and Supplier does not make good such failure to the satisfaction of GSTN within Three(03) working days (or such other additional cure period deemed reasonable by GSTN) of receipt of notice from GSTN about such failure or if the LOA/PO is cancelled by GSTN due to breach of any obligations of the Supplier under this LOA/PO, GSTN reserves the right to procure same or equivalent goods from alternative sources at the Supplier risk and responsibility. Any incremental cost borne by GSTN in procuring such goods shall be borne by the Supplier. Any such incremental cost incurred in the procurement of the material from alternative source will be recovered from the undisputed pending due and payable payments under this LOA/PO and if the value of the materials under risk purchase exceeds the amount of Security Deposit and/or Bank Guarantee or in case no security money is deposited, the same may be recovered if necessary, by due legal process. The incremental cost that may be recovered by GSTN from Supplier under this clause shall be limited to 100% of the amount that was payable to Supplier for the non-delivered goods.

25. Jurisdiction

This Agreement shall be subject to exclusive jurisdiction of courts at Delhi only.



PRICE SCHEDULE

The bidders are requested to submit the quote strictly as per following format, quote in any other format may be rejected:

A. Air Purifier

Sr. No.	Item description	Qty. (Nos.)	Unit Rate	Tax	Unit Rate with tax	Total Amount
		A	B	C	D=B+C	E=AxD
1	Supply of Air Purifier	138Nos				
	Total Amount in Words (Rupeesonly)					

B. Dinner Set

Sr. No.	Item description	Qty. (Nos.)	Unit Rate	Tax	Unit Rate with tax	Total Amount
		A	B	C	D=B+C	E=AxD
1	Supply of Dinner Set	80Nos.				
	Total Amount in Words (Rupeesonly)					

Note:

- A. Price quoted should be inclusive of all taxes, freight, insurance, delivery and all other additional charges, if any.**

Signature of Authorized Person

Date:

Full Name:

Place:

Designation:

Company's Seal:



FORMAT OF DECLARATION IN LIEU OF EMD / BID SECURITY

(To be submitted on the Bidder's Letter Head)

I/We(Insert Name and Address of Bidder) am/are submitting this declaration in lieu of Bid Security/Earnest Money Deposit for the **RFP for Supply of Air Purifier and Dinner Set at GSTN** (Insert Title of the RFP) (RFP No. GSTN/P&C/Admin/Diwali/10/2026/P-16), thereby fully accepting that I/We will be black-listed and shall not be eligible to participate in the Tenders invited by Goods and Services Tax Network (GSTN) for a period of Two years from the date of such Order/Notice, under the following circumstances:-

- a) If, after the opening of bid, I/We withdraw or modify my/our bid during the period of validity specified in the Tender Documents (including extended validity, if any) or do not accept the correction of the Bid Price pursuant to any arithmetical errors.
- b) If, after having been issued the Letter of Award/Purchase Order, I/We either do not accept the Letter of Award/Purchase Order or do not sign the Contract as per tender documents provision.
- c) If, after award of work/Purchase Order, I/We fail to deliver the goods or perform the work as stipulated in the tender document.

Date:
person
Place:

Signature Name of the Authorized



NON-BLACKLISTING DECLARATION

(Original signed copy on company letterhead)

This is to notify that our company intends to submit a proposal in response to the tender/RFP for _____ (name of work/services).

It is hereby certified that, we are not blacklisted by any Central/ State Government/ agency of Central/ State Government /PSU / Autonomous Body/ any Regulatory Authority in India as on date.

(Authorised Signatory)

Signature:

Name:

Designation:

Seal:

Date:



VENDOR INFORMATION FORM*(To be submitted by Broker(s) on their Letter Head)*

Agency Name:				
Address of the Agency				
Name & Designation of Authorised person				
Contact information	Mobile no:	Telephone No :	Fax No:	Email :
Bank details of the Agency				
Bank Name				
Bank Address				
Bank Account No				
IFSC Code				
PAN No.				
GST No.				

Signature & Stamp of the Bidder

Date:



Request for Clarification format

(To be submitted 03 working days prior to prescribed date and time in Key details in excel format only)

Bidder's Request for Clarification on.....			
Name of the Bidder submitting the request		Name and position of person submitting request	Full formal address of the bidder including phone, fax and email points of contact
S. No.	Tender/RFP Document Reference(s) (section number /page)	Content of tender/RFP requiring clarification	Points/Remarks on which clarification required
1			
2			



Declaration

1. I,..... Son/Daughter of Shri
Proprietor / Partner / Director / Authorized Signatory of
..... competent to sign this declaration and execute
this bid document.
2. I have carefully read and understood all the terms and conditions of the bid and
hereby convey my acceptance of the same.
3. The information / documents furnished along with the above application are true
and authentic to the best of my knowledge and belief. I / we, am / are well aware
of the fact that furnishing of any false information / fabricated document would
lead to rejection of my bid at any stage besides liabilities towards prosecution
under appropriate law.

Signature with Stamp of Authorized Person

Date:

Place:

